



CAPTAIN'S KEY DEPENDENT DISTRICT

PALM BEACH COUNTY REGULAR BOARD MEETING & PUBLIC HEARING JUNE 14, 2022 6:00 P.M.

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

www.captainskeydd.org

561.630.4922 Telephone

877.SDS.4922 Toll Free

561.630.4923 Facsimile

AGENDA
CAPTAIN'S KEY DEPENDENT DISTRICT
The Oaks Center at 2501A
Burns Road, Palm Beach Gardens
Florida 33410
REGULAR BOARD MEETING & PUBLIC HEARING
June 14, 2022
6:00 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
 - 1. May 10, 2022 Regular Board Meeting.....Page 2
- G. Public Hearing
 - 1. Proof of Publication.....Page 4
 - 2. Receive Public Comments on Fiscal Year 2022/2023 Final Budget
 - 3. Consider Resolution No. 2022-02 – Adopting a Fiscal Year 2022/2023 Final Budget.....Page 5
- H. Old Business
 - 1. Update Regarding Drainage Report and Sinkhole
- I. New Business
 - 1. Consider Resolution No. 2022-03 – Adopting a Fiscal Year 2022/2023 Meeting Schedule.....Page 11
- J. Administrative Matters
 - 1. Financial Report.....Page 13
 - 2. Consider Invoices.....Page 17
- K. Board Members Comments
- L. Adjourn

Miscellaneous Notices



Published in Palm Beach Daily Business Review on June 1, 2022

Location

Palm Beach County, Florida

Notice Text

NOTICE OF PUBLIC HEARING
AND REGULAR BOARD
MEETING
OF THE CAPTAIN'S KEY
DEPENDENT DISTRICT

The Board of Supervisors (the "Board") of the Captain's Key Dependent District (the "District") will hold a Public Hearing and Regular Board Meeting on June 14, 2022, at 6:00 p.m., or as soon thereafter as can be heard, at The Oaks Center located at 2501A Burns Road, Palm Beach Gardens, Florida 33410.

The purpose of the Public Hearing is to receive public comment on the Fiscal Year 2022/2023 Proposed Final Budget of the Captain's Key Dependent District. A copy of the Budget and/or the Agenda may be obtained from the District's website (www.captainskeydd.org) or at the offices of the District Manager, 2501A Burns Road, Palm Beach Gardens, Florida, during normal business hours. The purpose of the Regular Board Meeting is for the Board to consider any other business which may properly come before it. The meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Meetings may be continued as found necessary to a time and place specified on the record.

There may be occasions when one or more Supervisors will participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at these meetings should contact the District Manager at (561) 630-4922, and/or toll free at 1-877-737-4922, at least seven (7) days prior to the date of the meetings.

If any person decides to appeal any decision made with respect to any matter considered at this Public Hearing and Regular Board Meeting, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at their own expense and which record includes the testimony and evidence on which the appeal is based.

Meetings may be cancelled from time to time without advertised notice.

Captain's Key Dependent District

www.captainskeydd.org

5/25 6/1 22-24/0000599137P

**CAPTAIN'S KEY DEPENDENT DISTRICT
REGULAR BOARD MEETING
MAY 10, 2022**

A. CALL TO ORDER

District Manager Jason Pierman called the March 8, 2022, Regular Board Meeting of the Captain's Key Dependent District (the "District") to order at 6:13 p.m. at The Oaks Center located at 2501A Burns Road, Palm Beach Gardens, Florida 33410.

B. PROOF OF PUBLICATION

Mr. Pierman presented proof of publication that notice of the Regular Board Meeting had been published in the *Palm Beach Daily Business Review* on October 1, 2021, as part of the District's Fiscal Year 2021/2022 Meeting Schedule, as legally required.

C. ESTABLISH A QUORUM

Mr. Pierman determined that the attendance of Chairman John Banister, Vice Chairman Russell Jones and Supervisor Judge Moss constituted a quorum and it was in order to proceed with the meeting.

Also in attendance were: District Manager Jason Pierman and James Candela of Special District Services, Inc.

D. ADDITIONS OR DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. March 8, 2022, Regular Board Meeting

Mr. Pierman presented the minutes of February 8, 2022, Regular Board Meeting for approval.

A **motion** was made by Mr. Jones, seconded by Mr. Banister, approving the minutes of the February 8, 2022, Regular Board Meeting, as presented, and upon being put to a vote, the **motion** carried unanimously.

G. OLD BUSINESS

Mr. Pierman noted that there were no updates, and the Board requested to take the item off of future agendas.

H. NEW BUSINESS

1. Consider Ratification of Higgins Engineering 20-Year Stormwater Report Proposal

A **motion** was made by Mr. Mahoney, seconded by Mr. Jones and passed unanimously ratifying the Higgins Engineering 20-Year Stormwater Report proposal for an estimated amount of \$3,500.

2. Consider Proposal for Gate Hinge Replacement

A **motion** was made by Mr. Moss, seconded by Mr. Mahoney and passed unanimously approving the Victory Access proposal for gate hinge replacement in the amount not to exceed \$1,800, as presented.

3. Discussion Regarding Drainage Report and Sinkhole

Mr. Pierman explained the issue and noted that he had spoken to a company that can line the pipes internally.

A **motion** was made by Mr. Mahoney, seconded by Mr. Moss and unanimously passed authorizing the not-to-exceed amount of \$15,000 to fix the pipes on the Jones' and Georges' properties.

I. ADMINISTRATIVE MATTERS

1. Financial Report

2. Consider Invoices

J. BOARD MEMBER COMMENTS

Mr. Pierman noted that the next meeting would take place on June 14, 2022.

K. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Mr. Jones, seconded by Mr. Moss and unanimously passed adjourning the Regular Board Meeting at 6:54 p.m.

Secretary/Assistant Secretary

Chair/Vice-Chair

Miscellaneous Notices



Published in Palm Beach Daily Business Review on June 1, 2022

Location

Palm Beach County, Florida

Notice Text

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AND REGULAR BOARD
MEETING
OF THE CAPTAIN'S KEY
DEPENDENT DISTRICT

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Captain's Key Dependent District

www.captainskeydd.org

5/25 6/1 22-24/0000599137P

RESOLUTION NO. 2022-02

**A RESOLUTION OF THE CAPTAIN'S KEY DEPENDENT DISTRICT
ADOPTING A FISCAL YEAR 2022/2023 BUDGET.**

WHEREAS, the Captain's Key Dependent District ("District") has prepared a Proposed Budget and Final Special Assessment Roll for Fiscal Year 2022/2023 and has held a duly advertised Public Hearing to receive public comments on the Proposed Budget and Final Special Assessment Roll; and,

WHEREAS, following the Public Hearing and the adoption of the Proposed Budget and Final Assessment Roll, the District is now authorized to levy non ad-valorem assessments upon the properties within the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CAPTAIN'S KEY DEPENDENT DISTRICT THAT:

Section 1. The Final Budget and Final Special Assessment Roll for Fiscal Year 2022/2023 attached hereto as Exhibit "A" is approved and adopted, and the assessments set forth therein shall be levied.

Section 2. The Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

PASSED, ADOPTED and EFFECTIVE this 14th day of June, 2022.

ATTEST:

**CAPTAIN'S KEY
DEPENDENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

Captain's Key Dependent District

**Final Budget For
Fiscal Year 2022/2023
October 1, 2022 - September 30, 2023**

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- I FINAL BUDGET**
- II DETAILED FINAL BUDGET**
- III ASSESSMENT COMPARISON**

FINAL BUDGET
CAPTAIN'S KEY DEPENDENT DISTRICT
FISCAL YEAR 2022/2023
OCTOBER 1, 2022 - SEPTEMBER 30, 2023

	FISCAL YEAR 2022/2023 BUDGET
REVENUES	
O & M ASSESSMENTS	87,000
OTHER REVENUES	0
INTEREST INCOME	240
TOTAL REVENUES	\$ 87,240
EXPENDITURES	
ENGINEERING	1,000
MANAGEMENT	17,940
SECRETARIAL	4,200
LEGAL	2,000
ASSESSMENT ROLL	2,500
AUDIT FEES	3,800
TELEPHONE/CABLE	5,300
POWER	600
IRRIGATION MAINTENANCE	1,250
LANDSCAPE MAINTENANCE	12,500
MAJOR TRIMMING & NEW PLANTING	4,000
GATE MAINTENANCE	9,000
WATER SERVICE	4,250
SECURITY CAMERA	500
INSURANCE	6,400
LEGAL ADVERTISING	700
MISCELLANEOUS	350
POSTAGE	125
OFFICE SUPPLIES	425
DUES & SUBSCRIPTIONS	175
HOA REPAYMENT	1,889
WEBSITE MANAGEMENT	1,500
GATE ACCESS CARDS	1,000
RESERVES	616
TOTAL EXPENDITURES	\$ 82,020
EXCESS OR (SHORTFALL)	\$ 5,220
COUNTY APPRAISER & TAX COLLECTOR FEE	(1,740)
DISCOUNTS FOR EARLY PAYMENTS	(3,480)
NET EXCESS/ (SHORTFALL)	\$ -

DETAILED FINAL BUDGET
CAPTAIN'S KEY DEPENDENT DISTRICT
FISCAL YEAR 2022/2023
OCTOBER 1, 2022 - SEPTEMBER 30, 2023

	FISCAL YEAR 2020/2021 ACTUAL	FISCAL YEAR 2021/2022 BUDGET	FISCAL YEAR 2022/2023 BUDGET	COMMENTS
REVENUES				
O & M ASSESSMENTS	87,005	87,000	87,000	Expenditures Less Interest/.94
OTHER REVENUES	1,104	0	0	
INTEREST INCOME	456	240	240	Interest Estimated At \$20 Per Month
TOTAL REVENUES	\$ 88,565	\$ 87,240	\$ 87,240	
EXPENDITURES				
ENGINEERING	0	1,000	1,000	No Change From 2021/2022 Budget
MANAGEMENT	17,184	17,424	17,940	CPI Adjustment (Capped At 3%)
SECRETARIAL	4,200	4,200	4,200	No Change From 2021/2022 Budget
LEGAL	1,100	2,000	2,000	No Change From 2021/2022 Budget
ASSESSMENT ROLL	2,500	2,500	2,500	As Per Contract
AUDIT FEES	3,600	3,700	3,800	Accepted Amount For 2021/2022 Audit
TELEPHONE/CABLE	5,319	3,300	5,300	\$2,000 Increase From 2021/2022 Budget
POWER	427	700	600	\$100 Decrease From 2021/2022 Budget
IRRIGATION MAINTENANCE	1,234	1,300	1,250	\$50 Decrease From 2021/2022 Budget
LANDSCAPE MAINTENANCE	17,349	12,500	12,500	No Change From 2021/2022 Budget
MAJOR TRIMMING & NEW PLANTING	0	4,000	4,000	Major Trimming & New Planting
GATE MAINTENANCE	36,950	9,000	9,000	No Change From 2021/2022 Budget
WATER SERVICE	4,155	4,500	4,250	\$250 Decrease From 2021/2022 Budget
SECURITY CAMERA	0	1,000	500	\$500 Decrease From 2021/2022 Budget
INSURANCE	5,859	6,200	6,400	2021/2022 Expenditure Was \$6,121
LEGAL ADVERTISING	687	750	700	\$50 Decrease From 2021/2022 Budget
MISCELLANEOUS	0	600	350	\$250 Decrease From 2021/2022 Budget
POSTAGE	36	150	125	\$25 Decrease From 2021/2022 Budget
OFFICE SUPPLIES	350	450	425	\$25 Decrease From 2021/2022 Budget
DUES & SUBSCRIPTIONS	175	175	175	No Change From 2021/2022 Budget
HOA REPAYMENT	2,500	2,500	1,889	Final Payment Due HOA
WEBSITE MANAGEMENT	1,500	1,500	1,500	No Change From 2021/2022 Budget
GATE ACCESS CARDS	2,757	1,000	1,000	No Change From 2021/2022 Budget
RESERVES	0	1,571	616	Reserves
TOTAL EXPENDITURES	\$ 107,882	\$ 82,020	\$ 82,020	
EXCESS OR (SHORTFALL)	\$ (19,317)	\$ 5,220	\$ 5,220	
COUNTY APPRAISER & TAX COLLECTOR FEE	(759)	(1,740)	(1,740)	Two Percent Of Total Assessment Roll
DISCOUNTS FOR EARLY PAYMENTS	(2,610)	(3,480)	(3,480)	Four Percent Of Total Assessment Roll
NET EXCESS/ (SHORTFALL)	(22,686)	\$ -	\$ -	

Captain's Key Dependent District Assessment Comparison

	Fiscal Year 2019/2020 Assessment Before Discount*	Fiscal Year 2020/2021 Assessment Before Discount*	Fiscal Year 2021/2022 Assessment Before Discount*	Fiscal Year 2022/2023 Projected Assessment Before Discount*
O & M For Non-Waterfront Lots	\$ 3,378.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
<u>Loan Debt For Non-Waterfront Lots</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total	\$ 3,378.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
O & M For Waterfront Lots	\$ 3,378.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
<u>Loan Debt For Waterfront Lots</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total	\$ 3,378.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00

* Assessments Include the Following :

4% Discount for Early Payments

1% County Tax Collector Fee

1% County Property Appraiser Fee

Community Information:

Non-Waterfront Units	5
<u>Waterfront Units Lots</u>	<u>24</u>
Total Units	29

RESOLUTION NO. 2022-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CAPTAIN'S KEY DEPENDENT DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2022/2023 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary for the Captain's Key Dependent District ("District") to establish a regular meeting schedule for fiscal year 2022/2023; and

WHEREAS, the Board of Supervisors of the District has set a regular meeting schedule, location and time for District meetings for fiscal year 2022/2023 which is attached hereto and made a part hereof as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CAPTAIN'S KEY DEPENDENT DISTRICT, PALM BEACH COUNTY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are hereby adopted.

Section 2. The regular meeting schedule, time and location for meetings for fiscal year 2022/2023 which is attached hereto as Exhibit "A" is hereby adopted and authorized to be published.

PASSED, ADOPTED and EFFECTIVE this 14th day of June, 2022.

ATTEST:

**CAPTAIN'S KEY
DEPENDENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

**CAPTAIN'S KEY DEPENDENT DISTRICT
FISCAL YEAR 2022/2023 REGULAR MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Captain's Key Community Dependent District will hold Regular Meetings at The Oaks Center at 2501A Burns Road, Palm Beach Gardens, Florida 33410 at 6:00 p.m. on the following dates:

**October 11, 2021
November 8, 2021
December 13, 2021
January 10, 2022
February 14, 2022
March 14, 2022
April 11, 2022
May 9, 2022
June 13, 2022
July 11, 2022
August 8, 2022
September 12, 2022**

The purpose of the meetings is to conduct all business coming before the Board. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 prior to the date of the particular meeting. Said meetings may be continued from time to time to a time and date certain as stated on the record.

From time to time one or two Supervisors may participate by telephone; therefore a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll-free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

CAPTAIN'S KEY DEPENDENT DISTRICT

www.captainskeydd.org

PUBLISH: PALM BEACH DAILY BUSINESS REVIEW

Captain's Key
Dependent District

**Financial Report For
May 2022**

Captain's Key Dependent District
Budget vs. Actual
October 2021 through May 2022

	Oct 21 - May 22	21/22 Budget	\$ Over Budget	% of Budget
Income				
363.100 · O & M Assessments	87,005.54	87,000.00	5.54	100.01%
363.830 · Assessment Fees	-1,200.79	-1,740.00	539.21	69.01%
363.831 · Assessment Discounts	-2,920.99	-3,480.00	559.01	83.94%
369.400 · Other Income	1,770.40	0.00	1,770.40	100.0%
369.401 · Interest Income	14.30	240.00	-225.70	5.96%
Total Income	84,668.46	82,020.00	2,648.46	103.23%
Expense				
511.310 · Engineering	2,000.00	1,000.00	1,000.00	200.0%
511.311 · Management Fees	11,616.00	17,424.00	-5,808.00	66.67%
511.312 · Secretarial Fees	2,800.00	4,200.00	-1,400.00	66.67%
511.315 · Legal Fees	150.00	2,000.00	-1,850.00	7.5%
511.318 · Assessment/Tax Roll	0.00	2,500.00	-2,500.00	0.0%
511.320 · Audit Fees	2,000.00	3,700.00	-1,700.00	54.05%
511.410 · Telephone/Cable	3,842.44	3,300.00	542.44	116.44%
511.431 · Power	377.59	700.00	-322.41	53.94%
511.432 · Irrigation Maintenance	671.50	1,300.00	-628.50	51.65%
511.433 · Landscaping Maintenance	17,041.00	12,500.00	4,541.00	136.33%
511.435 · Gate Maintenance	18,116.15	9,000.00	9,116.15	201.29%
511.437 · Water Service	2,087.00	4,500.00	-2,413.00	46.38%
511.439 · Gate Access Cards	285.00	1,000.00	-715.00	28.5%
511.440 · Security Camera	0.00	1,000.00	-1,000.00	0.0%
511.450 · Insurance	6,121.00	6,200.00	-79.00	98.73%
511.480 · Legal Advertisements	114.80	750.00	-635.20	15.31%
511.512 · Miscellaneous	28.03	600.00	-571.97	4.67%
511.513 · Postage and Delivery	42.01	150.00	-107.99	28.01%
511.514 · Office Supplies	474.75	450.00	24.75	105.5%
511.540 · Dues, License & Subscriptions	175.00	175.00	0.00	100.0%
511.750 · Website Management	1,000.00	1,500.00	-500.00	66.67%
512.513 · Major Trimming & New Planting	0.00	4,000.00	-4,000.00	0.0%
513.001 · Reserves	0.00	1,571.00	-1,571.00	0.0%
Surveying Services	820.00	0.00	820.00	100.0%
Signs	210.65	0.00	210.65	100.0%
Miscellaneous Maintenance (Proline Vactor)	3,880.00	0.00	3,880.00	100.0%
515.000 · HOA Repayment	2,500.00	2,500.00	0.00	100.0%
Total Expense	76,352.92	82,020.00	-5,667.08	93.09%
Net Income	8,315.54	0.00	8,315.54	100.0%

**CAPTAIN'S KEY DEPENDENT DISTRICT
MONTHLY FINANCIAL REPORT
MAY 2022**

	Annual Budget 10/1/21 - 9/30/22	Actual May-22	Year To Date Actual 10/1/21 - 5/31/22
REVENUES			
O & M ASSESSMENTS	87,000	0	87,006
OTHER REVENUES	0	0	1,770
INTEREST INCOME	240	0	14
REVENUES	\$ 87,240	\$ -	\$ 88,790
EXPENDITURES			
ENGINEERING	1,000	0	2,000
MANAGEMENT	17,424	1,452	11,616
SECRETARIAL	4,200	350	2,800
LEGAL	2,000	0	150
ASSESSMENT ROLL	2,500	0	0
AUDIT FEES	3,700	0	2,000
TELEPHONE/CABLE	3,300	315	3,842
POWER	700	53	377
IRRIGATION MAINTENANCE	1,300	79	672
LANDSCAPE MAINTENANCE	12,500	1,150	17,041
MAJOR TRIMMING & NEW PLANTING	4,000	0	0
GATE MAINTENANCE	9,000	1,149	18,116
WATER SERVICE	4,500	149	2,087
SECURITY CAMERA	1,000	0	0
INSURANCE	6,200	0	6,121
LEGAL ADVERTISING	750	0	115
MISCELLANEOUS	600	0	28
POSTAGE	150	9	42
OFFICE SUPPLIES	450	131	474
DUES & SUBSCRIPTIONS	175	0	175
HOA REPAYMENT	2,500	0	2,500
GATE ACCESS CARDS	1,000	0	285
WEBSITE MANAGEMENT	1,500	125	1,000
RESERVES (MISCELLANEOUS MAINTENANCE)	1,571	3,880	4,911
TOTAL EXPENDITURES	\$ 82,020	\$ 8,842	\$ 76,352
EXCESS OR (SHORTFALL)	\$ 5,220	\$ (8,842)	\$ 12,438
COUNTY APPRAISER & TAX COLLECTOR FEE	(1,740)	0	(1,201)
DISCOUNTS FOR EARLY PAYMENTS	(3,480)	0	(2,921)
NET EXCESS/ (SHORTFALL)	\$ -	\$ (8,842)	\$ 8,316

Bank Balance As Of 5/31/22	\$ 232,362.50
Accounts Payable As Of 5/31/22	\$ 2,456.79
Accounts Receivable As Of 5/31/22	\$ 949.12
Reserve Funds As Of 5/31/22	\$ 126,530.00
Available Funds As Of 5/31/22	\$ 104,324.83

Captain's Key Dependent District
Balance Sheet
As of May 31, 2022

	<u>Operating Fund</u>	<u>General Fixed Assets Fund</u>	<u>Long Term Debt Fund</u>	<u>TOTAL</u>
ASSETS				
Current Assets				
Checking/Savings				
Centerstate Bank	232,362.50	0.00	0.00	232,362.50
Total Checking/Savings	<u>232,362.50</u>	<u>0.00</u>	<u>0.00</u>	<u>232,362.50</u>
Total Current Assets	232,362.50	0.00	0.00	232,362.50
Other Assets				
Accounts Receivable	949.12	0.00	0.00	949.12
Roadways	0.00	67,400.00	0.00	67,400.00
Gate System	0.00	164,326.00	0.00	164,326.00
Gate System Improvements	0.00	36,577.00	0.00	36,577.00
Depreciation - Roadways	0.00	-34,828.00	0.00	-34,828.00
Depreciation - Gate System	0.00	-162,858.00	0.00	-162,858.00
Amount To Be Provided	0.00	0.00	1,889.05	1,889.05
Total Other Assets	<u>949.12</u>	<u>70,617.00</u>	<u>1,889.05</u>	<u>73,455.17</u>
TOTAL ASSETS	<u>233,311.62</u>	<u>70,617.00</u>	<u>1,889.05</u>	<u>305,817.67</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	2,456.79	0.00	0.00	2,456.79
Total Accounts Payable	<u>2,456.79</u>	<u>0.00</u>	<u>0.00</u>	<u>2,456.79</u>
Total Current Liabilities	2,456.79	0.00	0.00	2,456.79
Long Term Liabilities				
Due To Captain's Key HOA	0.00	0.00	1,889.05	1,889.05
Total Long Term Liabilities	<u>0.00</u>	<u>0.00</u>	<u>1,889.05</u>	<u>1,889.05</u>
Total Liabilities	2,456.79	0.00	1,889.05	4,345.84
Equity				
Retained Earnings	96,009.29	-197,686.00	0.00	-101,676.71
Net Income	8,315.54	0.00	0.00	8,315.54
Reserve Funds	126,530.00	0.00	0.00	126,530.00
Current Year Depreciation	0.00	0.00	0.00	0.00
Investment In Gen Fixed Assests	0.00	268,303.00	0.00	268,303.00
Total Equity	<u>230,854.83</u>	<u>70,617.00</u>	<u>0.00</u>	<u>301,471.83</u>
TOTAL LIABILITIES & EQUITY	<u>233,311.62</u>	<u>70,617.00</u>	<u>1,889.05</u>	<u>305,817.67</u>

**Captain's Key Dependent District
Check Register
As of June 6, 2022**

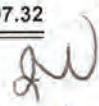
	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
101.125 · CSB # 6006					
	05/03/2022		Dorothy Jacks, Property Appraiser		150.00
	05/03/2022		FPL		56.07
	05/03/2022		Fronsteps		315.00
	05/03/2022		Greentone		118.50
	05/03/2022		Power Plant		1,150.00
	05/03/2022		Seacoast		152.79
	05/03/2022		SDS		2,024.46
	05/03/2022		Victory		10,540.50
	05/13/2022		Caldwell Pacetti		150.00
	05/13/2022		Greentone		79.00
	05/13/2022		Power Plant		1,150.00
	05/13/2022		Proline Vactor		3,880.00
	05/26/2022		Anne M. Gannon		5.00
	05/26/2022		FPL		53.29
	05/26/2022		Fronsteps		315.00
	05/26/2022		Grau		2,000.00
	05/26/2022		Seacoast		148.47
	05/26/2022		Victory		833.10
Total 101.125 · CSB # 6006					<u>23,121.18</u>
TOTAL					<u>23,121.18</u>

10:00 AM

04/25/22

Captain's Key Dependent District Unpaid Bills Detail All Transactions

Type	Date	Num	Open Balance
Dorothy Jacks, Property Appraiser Bill	04/01/2022	04/01/2022	150.00
Total Dorothy Jacks, Property Appraiser			150.00
FPL Bill	04/14/2022	46887-48534	56.07
Total FPL			56.07
Frontsteps Bill	04/12/2022	INV122375	315.00
Total Frontsteps			315.00
Greentone Irrigation Bill	03/31/2022	322	118.50
Total Greentone Irrigation			118.50
Power Plant Landscaping Services, Inc Bill	03/31/2022	15794A	1,150.00
Total Power Plant Landscaping Services, Inc			1,150.00
Seacoast Utility Authority Bill	04/20/2022	00002941	152.79
Total Seacoast Utility Authority			152.79
Special District Services, Inc. Bill	04/30/2022	2022-0359	2,024.46
Total Special District Services, Inc.			2,024.46
Victory Access Control, LLC Bill	03/24/2022	14593	10,360.50
Bill	03/31/2022	14632	180.00
Total Victory Access Control, LLC			10,540.50
TOTAL			14,507.32


 255,487



DOROTHY JACKS

CFA, AAS
Palm Beach County Property Appraiser

Governmental Center - Fifth Floor
301 North Olive Avenue
West Palm Beach, FL 33401
tel 561.355.3230
fax 561.355.3963
pbcgov.org/papa

Finance Department
Andrea L. Simon, CPA
tel 561.355.2863

April 1, 2022

Frances J. Ware, Administrative Assistant
* Captain's Key Dependent District *
2501A Burns Road
Palm Beach Gardens, FL 33410

Date: 4/1/22	CK# BL
Vend CL	GL#
A/P CL	SDS

Re: 2021 Administrative Tax Roll Cost

Dear Ms. Ware:

Please be advised that the administrative costs associated with the preparation of the 2021 tax roll for your district are now due. Below is an itemized summary of these costs which is in accordance with Section 197.3632(2), Florida Statutes.

NEW UNIT DEVELOPMENT	\$.00
ADMINISTRATIVE SERVICE FEE	\$ 150.00
* TOTAL ADMINISTRATIVE COSTS NOW DUE	\$ 150.00 *

Please make payment payable to Palm Beach County Property Appraiser and send your remittance by May 2, 2022. If you require additional information, feel free to contact me at (561) 355-3238.

Sincerely,

Andrea L. Simon, CPA
Director of Financial Services

cc: Dino Maniotis, Tax Roll Coordinator

AS-ms

363,830
"Fees"

- Ok to pay \$ 150.00
- Yearly charge for
tax roll administrative costs
Joe Ware 4-15-22

**WEST COUNTY
SERVICE CENTER**
2976 State Road 15
Belle Glade, FL 33430
tel 561.996.4890
fax 561.996.1661

**NORTH COUNTY
SERVICE CENTER**
3188 PGA Blvd., Suite 2301
Palm Beach Gardens, FL 33410
tel 561.624.6521
fax 561.624.6565

**MID-WESTERN COMMUNITIES
SERVICE CENTER**
200 Civic Center Way, Suite 200
Royal Palm Beach, FL 33411
tel 561.784.1220
fax 561.784.1241

**SOUTH COUNTY
SERVICE CENTER**
14925 Cumberland Drive
Delray Beach, FL 33446
tel 561.276.1250
fax 561.276.1278

Select Year: 2021

The 2021 Florida Statutes

Title XIV

TAXATION AND FINANCE

Chapter 197

TAX COLLECTIONS, SALES, AND LIENS

[View Entire Chapter](#)

197.3632 Uniform method for the levy, collection, and enforcement of non-ad valorem assessments.—

(1) As used in this section:

- (a) “Levy” means the imposition of a non-ad valorem assessment, stated in terms of rates, against all appropriately located property by a governmental body authorized by law to impose non-ad valorem assessments.
- (b) “Local government” means a county, municipality, or special district levying non-ad valorem assessments.
- (c) “Local governing board” means a governing board of a local government.
- (d) “Non-ad valorem assessment” means only those assessments which are not based upon millage and which can become a lien against a homestead as permitted in s. 4, Art. X of the State Constitution.
- (e) “Non-ad valorem assessment roll” means the roll prepared by a local government and certified to the tax collector for collection.
- (f) “Compatible electronic medium” or “media” means machine-readable electronic repositories of data and information, including, but not limited to, magnetic disk, magnetic tape, and magnetic diskette technologies, which provide without modification that the data and information therein are in harmony with and can be used in concert with the data and information on the ad valorem tax roll keyed to the property identification number used by the property appraiser.
- (g) “Capital project assessment” means a non-ad valorem assessment levied to fund a capital project, which assessment may be payable in annual payments with interest, over a period of years.

(2) A local governing board shall enter into a written agreement with the property appraiser and tax collector providing for reimbursement of necessary administrative costs incurred under this section. Administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. *

(3)(a) Notwithstanding any other provision of law to the contrary, a local government which is authorized to impose a non-ad valorem assessment and which elects to use the uniform method of collecting such assessment for the first time as authorized in this section shall adopt a resolution at a public hearing prior to January 1 or, if the property appraiser, tax collector, and local government agree, March 1. The resolution shall clearly state its intent to use the uniform method of collecting such assessment. The local government shall publish notice of its intent to use the uniform method for collecting such assessment weekly in a newspaper of general circulation within each county contained in the boundaries of the local government for 4 consecutive weeks preceding the hearing. The resolution shall state the need for the levy and shall include a legal description of the boundaries of the real property subject to the levy. If the resolution is adopted, the local governing board shall send a copy of it by United States mail to the property appraiser, the tax collector, and the department by January 10 or, if the property appraiser, tax collector, and local government agree, March 10.

(b) Annually by June 1, the property appraiser shall provide each local government using the uniform method with the following information by list or compatible electronic medium: the legal description of the property within the boundaries described in the resolution, and the names and addresses of the owners of such property. Such information shall reference the property identification number and otherwise conform in format to that contained on the ad valorem roll submitted to the department. The property appraiser is not required to submit information which is not on the ad valorem roll or compatible electronic medium submitted to the department. If the local government



Electric Bill Statement

For: Mar 15, 2022 to Apr 14, 2022 (30 days)

Statement Date: Apr 14, 2022

Account Number: 46887-48534

Service Address:

12147 CAPTAINS LNDG # PMP

NORTH PALM BEACH, FL 33408

CAPTAINS KEY DEPENDENT DISTRICT SPECIAL DIST SVCS,
Here's what you owe for this billing period.

CURRENT BILL

\$56.07

TOTAL AMOUNT YOU OWE

May 5, 2022

NEW CHARGES DUE BY

ENERGY USAGE HISTORY



KEEP IN MIND

- Payment received after July 05, 2022 is considered LATE; a late payment charge of 1% will apply.

BILL SUMMARY

Amount of your last bill	46.48
Payments received	-46.48
Balance before new charges	0.00
Total new charges	56.07
Total amount you owe	\$56.07

(See page 2 for bill details.)

Date: 4/14/22	CK# 61
Vend: CK	GL#
A/P: G	SDS

Customer Service: (561) 478-6399
Outside Florida: 1-800-226-3545

Report Power Outages: 1-800-4OUTAGE (468-8243)
Hearing/Speech Impaired: 711 (Relay Service)



/ 27

4510468874853417065000000

CAPTAINS KEY DEPENDENT
DISTRICT SPECIAL DIST SVCS
2501 BURNS RD STE A
PALM BCH GDNS FL 33410-5207

The amount enclosed includes
the following donation:
FPL Care To Share: _____

Make check payable to FPL
In U.S. funds and mail along with
this coupon to:

FPL
GENERAL MAIL FACILITY
MIAMI FL 33188-0001

Visit [FPL.com/PayBill](https://www.fpl.com/PayBill)
for ways to pay.

46887-48534

ACCOUNT NUMBER

\$56.07

TOTAL AMOUNT YOU OWE

May 5, 2022

NEW CHARGES DUE BY

\$

AMOUNT ENCLOSED



Customer Name:
CAPTAINS KEY
DEPENDENT DISTRICT
SPECIAL DIST SVCS

Account Number:
46887-48534

FPL.com Page 2

E001

BILL DETAILS

Amount of your last bill	46.48
Payment received - Thank you	-46.48
Balance before new charges	\$0.00

New Charges

Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS

Base charge:	\$11.91
--------------	---------

Non-fuel: (\$0.074820 per kWh)	\$26.26
--------------------------------	---------

Fuel: (\$0.038060 per kWh)	\$13.36
----------------------------	---------

Electric service amount	51.53
-------------------------	-------

Gross rec. tax/Regulatory fee	1.36
-------------------------------	------

Franchise charge	3.18
------------------	------

Taxes and charges	4.54
-------------------	------

Total new charges	\$56.07
-------------------	---------

Total amount you owe	\$56.07
----------------------	---------

METER SUMMARY

Meter reading - Meter AC52594. Next meter reading May 13, 2022.

Usage Type	Current	-	Previous	=	Usage
kWh used	40779		40428		351

ENERGY USAGE COMPARISON

	This Month	Last Month	Last Year
Service to	Apr 14, 2022	Mar 15, 2022	Apr 14, 2021
kWh Used	351	273	248
Service days	30	29	30
kWh/day	12	9	8
Amount	\$56.07	\$46.48	\$35.77

Stay connected

The FPL Mobile App is the easiest way to stay connected with us. Get the app today!

[Download now](#)

Save energy and money

Use the Energy Manager tool to find personalized recommendations and savings tips.

[Start saving](#)

We are here to help

If you are experiencing hardship as a result of the coronavirus (COVID-19) and need help with your bill, there are resources available.

[Learn more](#)

When you pay by check, you authorize FPL to process your payment electronically or as a draft. If your payment is processed electronically, your checking account may be debited on the same day we receive the check and your check will not be returned with your checking account statement. FPL does not agree to any restrictions, conditions or endorsements placed on any bill statement or payments such as check, money order or other forms of payment. We will process the payment as if these restrictions or conditions do not exist.

INVOICE

Invoice #	Date:	Due Date:
INV122375	04/12/2022	05/12/2022

BILL TO: Captains Key
FL

Note: If you are set up on auto payment no further action is required, this document is for your records only.

Please use the link below for Online Payment:

<https://intacct.tpro3.com/payinvoice/A2B975173AAD8686E0530200007F9CDF/C010577/INV122375>

PERIOD SERVICE FROM 4/12/2022 - 5/11/2022			
DESCRIPTION	QUANTITY	RATE	TOTAL
Monthly Telephone Entry Software Captain's Key	1	\$105.00	\$105.00
Monthly VMS: Unlimited Scan Kiosks Captain's Key	1	\$105.00	\$105.00
Monthly Credentialed Access Software Captain's Key	1	\$105.00	\$105.00
SUBTOTAL			\$315.00
Sales Tax			\$0.00
TOTAL			\$315.00
Total Paid			0.00
Total Due			315.00

Check Payment:
DwellingLive, Inc
DEPT CH 17548
PALATINE IL 60055-7548

Date:	4/12/22	CK#	BL
Vend	CL	GL#	
A/P	CL	SDS	

Please direct all billing inquiries to Billing@FRONTSTEPS.com or call 1 (800) 992-4384

Greentone Irrigation

Invoice No. 322

Date Mar. 2022



7157 Deer Point Lane
West Palm Beach, FL 33411
Phone: 561-662-3155

Date:	5/12/22	Chk	OK
Vend	OK	C/P	
A/P	G	SDS	

Customer Name:

monthly
+

Captains Key

Fix by gate

Amount Due for Mar. 2022 Monthly Irrigation Service

$1\frac{1}{2}$ Hrs @ 79 = \$118.50

Thank you for your business.

Tony Conley [owner]

RECEIVED

MAR 28 2022

Power Plant Lawn Care

PO Box 30721

Palm Beach Gardens, FL 33420

561-798-4763

johntamber@gmail.com

www.coollawns.com



INVOICE

BILL TO

Captain's Key Dependent

District

Jason Pierman

Special District Services, Inc

2501A Burns Rd

PBG, FL 33408

INVOICE # 15794A**DATE 03/31/2022****DUE DATE 04/15/2022****DESCRIPTION****AMOUNT**

Monthly Lawn Service

1,150.00

Fertilize Turf included

0.00

BALANCE DUE**\$1,150.00**

Date: 3/21/22	CK# BL
Vend CH	GL#
A/P W	SDS



Seacoast Utility Authority
 PO Box 30568
 Tampa, FL 33630-3568
 Customer Service
 M-F (9 a.m. - 4 p.m.) (561) 627-2920
 Nights/Weekends/Holidays (561) 627-2900
 Pay ON-LINE www.sua.com
 Email: custsvc@sua.com

PAYMENT OPTIONS

ONLINE at www.sua.com: You may register as a user and create a profile, or you may choose "Express Pay" and make payments without registering. Users are able to set up automatic payments, notification alerts and sign up for e-bills with registration.

Mail: PO BOX 30568, Tampa, FL 33630-3568.

We accept Visa, MasterCard, Discover and American Express credit cards.

Phone: Pay your bills 24 hours 7 days a week at **1-888-473-4611**. Please have your account number and customer numbers available.

In person: Mon-Fri 8:30 AM to 5:00 PM at 4200 Hood Road, Palm Beach Gardens, FL 33410.

Depository Drop Box located at 4200 Hood Road, Palm Beach Gardens.

SERVICE ADDRESS 1520 CAPTAINS KEY DR IRR

METER #	DAYS	CURRENT	PREVIOUS	USAGE	READ TYPE
69838935	31	3,447,974	3,424,554	23,000	Remote

ACCOUNT ACTIVITY

Water Charge - Non-Residential \$152.79

Date: 4/20/22	CK#
Vend: CL	GL#
A/P: W	SDS

TOTAL DETAIL OF CHARGES \$152.79

PLEASE DETACH AND RETURN BOTTOM PORTION IF PAYING BY MAIL. PLEASE DO NOT STAPLE OR FOLD. PLEASE WRITE YOUR ACCOUNT AND CUSTOMER NUMBER ON YOUR CHECK.



4200 Hood Road
 Palm Beach Gardens Florida 33410-2174

Seacoast Utility Authority

ADDRESS SERVICE REQUESTED

☐ Please check the box if you made any changes to your contact information on the back of the remittance stub.



000000

OPT***
 CAPTAINS KEY DEPENDENT DISTRICT
 2501 BURNS RD STE A
 PALM BEACH GARDENS, FL 33410-5207

SERVICE ADDRESS		ACCOUNT NUMBER	CUSTOMER NUMBER
1520 CAPTAINS KEY DR IRR		00002941	119771
BILL DATE	BALANCE FORWARD	DATE DUE	TOTAL DUE
04/20/2022	\$0.00	05/09/2022	\$152.79

Amount Enclosed \$ _____

Please remit and make checks in US funds payable to:

SEACOAST UTILITY AUTHORITY
 PO BOX 30568
 TAMPA FL 33630-3568



ACCOUNT NUMBER	00002941
CUSTOMER NUMBER	119771
BILL DATE	04/20/2022
SERVICE PERIOD	03/16/22 - 04/16/22
TOTAL DUE	\$152.79
DATE DUE (For current charges only)	05/09/2022

Payment received after 05/09/2022 is considered LATE; a late payment charge of \$5.00 will be applied and your account may be subject to an adjusted deposit billing.

THANK YOU FOR YOUR TIMELY PAYMENT ON YOUR LAST MONTHLY STATEMENT!

IMPORTANT INFORMATION

IN HOME SEWAGE BACKUPS

Seacoast is here to serve you 24 hours a day, 7 days a week. If you have any problems with a sewer backup, you must call us first 561-627-2900. Seacoast must investigate the problem prior to calling an outside service company, such as a plumber or cleaning company.

If you are scheduling a plumber for a non-emergency repair please call a day ahead of time to schedule a 2-hour window.

SPRING BLOOD DRIVE at SEACOAST.

Wednesday, April 20th, 2022

The OneBlood BIG Red Bus will be here from 7:30 am until 12:00 noon.

Please visit our website at www.sua.com and click on the SUA Rates for more information.

SIGN-UP FOR FREE LEAK ALERTS AT www.sua.com



Aqua Hawk



Scan the QR Code to the left with your smart phone to visit us online and pay your bill.
 "Like" us on Facebook

00002941

11977100002941000015279000015779202205090



Special District Services, Inc.
2501A Burns Rd
Palm Beach Gardens, FL 33410
Phone
Fax

INVOICE

DATE	INVOICE #
04/30/2022	2022-0359

BILL TO:
Captain's Key Dependent District 2501 A Burns Rd Palm Beach Gardens, FL 33410

PHONE #	FAX #	TERMS
561-630-4922	(561) 630-4923	DUE UPON RECEIPT

DESCRIPTION	AMOUNT
Management fee - monthly	1,452.00
Website fee - monthly	125.00
Secretarial fee - monthly	350.00
Chargeback for No Trespass signs	25.65
Copier Charges -March 2022	43.65
Meeting books -March 2022	20.00
Postage - March 2022	8.16
All Monthly Fees are for April 2022	
We appreciate your prompt payment. Please make check payable to Special District Services, Inc.	TOTAL \$2,024.46

Date: 4/19/22	CK# 14
Vend CL	GL#
A/P 6	SDS

Victory Access Control, LLC

342 Toney Penna Dr. Suite 3

Jupiter, FL 33458

P: 561-748-0088

Invoice

Date	Invoice #
3/31/2022	14632

Bill To
Special District Services Captains Key / The Oaks Center 2501A Burns Rd. Palm Beach Gardens FL 33410-5204

Ship To
Captains Key US Hwy 1 N. Palm beach

P.O. Number	Terms	Rep	Ship	Via	Project
verbal	Net 15	PHH	3/31/2022		

Quantity	Description	Price Each	Amount
1	Service Call, 3/29/22 & 3/30/22, ticket #18493, CH. 3/29: Started reaming hole for pedestrian gate latch but need key. 3/30: Picked up key from SDS. Complete pedestrian gate repair. Tested good.	135.00	135.00
0.5	Site Work Hours, additional.	90.00	45.00
1	Wiegand Surge BAI	0.00	0.00

Date: 3/31/22	CK# 51
Vend CSC	GL#
A/P GW	SDS

License # EC 13006057

E-mail

Morgan@victoryaccess.com

Total

\$180.00

Payments/Credits

\$0.00

Balance Due

\$180.00

Victory Access Control, LLC

342 Toney Penna Dr. Suite 3

Jupiter, FL 33458

P: 561-748-0088

Invoice

Date	Invoice #
3/24/2022	14593

Bill To
Special District Services Captains Key / The Oaks Center 2501A Burns Rd. Palm Beach Gardens FL 33410-5204

Ship To
Captains Key US Hwy 1 N. Palm beach

P.O. Number	Terms	Rep	Ship	Via	Project		
proposal	Net 15	PHH	3/24/2022				
Quantity	Description				Price Each	Amount	
1	Specialties, 100 % due on completion as per proposal 020422-2, 3/21/22. Provide and install one BAI barcode reader with pedestal, concrete footing, conduit / cabling and ground rod.				9,708.00	9,708.00	
1	BA440 BC Reader Combo				0.00	0.00	
150	Black/Black Barcode Decals				4.35	652.50	
	Sequence: 2000-2149 FC: 45 SID: 15221						
1	Ship In				0.00	0.00	

Date: 3/24/22

Vend: CK

App: G

CK#BC

GL#

SDS

Date: 3/24/22	CK#BC
Vend CK	GL#
App G	SDS

License # EC 13006057

E-mail

Morgan@victoryaccess.com

Total

\$10,360.50

Payments/Credits

\$0.00

Balance Due

\$10,360.50

10:43 AM

05/06/22

Captain's Key Dependent District

Unpaid Bills Detail

All Transactions

Type	Date	Num	Open Balance
Caldwell Pacetti Edwards Schoech & Viator			
Bill	04/30/2022	129816	150.00
Total Caldwell Pacetti Edwards Schoech & Viator			150.00
Comcast			
Bill	05/08/2022	8535114070302217	208.40
Total Comcast			208.40
Greentone Irrigation			
Bill	04/30/2022	422	79.00
Total Greentone Irrigation			79.00
Power Plant Landscaping Services, Inc			
Bill	05/02/2022	15874A	1,150.00
Total Power Plant Landscaping Services, Inc			1,150.00
Proline Vector Services, Inc.			
Bill	05/03/2022	22-314	3,880.00
Total Proline Vector Services, Inc.			3,880.00
TOTAL			5,467.40

paid over phone

SW
240,974

CALDWELL PACETTI
EDWARDS SCHOECH & VIATOR LLP
1555 Palm Beach Lakes Boulevard, Suite 1200
West Palm Beach, FL 33401
(561) 655-0620

~~May 02, 2022~~ 4-30-22

Captain's Key Dependent District
c/o Special District Services
2501A Burns Road
Palm Beach Gardens, FL 33410

INVOICE

Matter ID: C166000

CKDD - General Representation

Invoice # 129816

For Professional Services Rendered:

04/13/2022	KWE	Grau e-mail for Audit letter F.Y. 2020/21.	0.30 hr
04/13/2022	KWE	Preparation of Audit letter to Grau & Associates.	0.30 hr

✕ Total Professional Services: \$150.00 ✕

INVOICE SUMMARY

<u>Producer</u>	<u>Rate</u>	<u>Hours</u>	<u>Amount</u>
KWE	\$250.00	0.60	\$150.00

For Professional Services: 0.60 Hours \$150.00

Total Due: \$150.00

Date: 4/30/22	CK# 129816
Vend: CKE	GL#
A/P: 2	SDS

Greentone Irrigation



7157 Deer Point Lane
West Palm Beach, FL 33411
Phone: 561-662-3155

Invoice No. 422
Date April 2022

Customer Name:

Captains Key

Amount Due for April Monthly Irrigation Service

\$79⁰⁰

Date: <i>4/22/22</i>	CK# <i>DL 5/12/22</i>
Vend <i>U</i>	GL#
A/P <i>G</i>	SDS

Thank you for your business.

Tony Conley [owner]

RECEIVED

APR 28 2022

Power Plant Lawn Care

PO Box 30721
Palm Beach Gardens, FL 33420
561-798-4763
johntamber@gmail.com
www.coollawns.com



INVOICE

BILL TO

Special District Services, Inc
REF: Captains Key
2501A Burns Rd
PBG, FL 33408

INVOICE # 15874A

DATE 05/02/2022

DUE DATE 05/17/2022

Date:	5/11/22	CK#	PC 5/13/22
Vend	CLC	GL#	
A/P	60	SDS	

DESCRIPTION

AMOUNT

Monthly Lawn Service

1,150.00

Fertilize Plants-
Included

0.00

PAST DUE from
March (Invoice
15794A)

~~1,150.00~~

BALANCE DUE

~~\$2,300.00~~

1,150

P.O. Box 541149
Lake Worth, FL 33454
Phone (561) 340-1495
Fax (561) 340-1498

DATE	INVOICE #
5/3/2022	22-314

**Captain's Key Dependent District
C/O Special District Services, Inc.
2501 Burns Rd Ste A
Palm Beach Gardens, Fl. 33410**

Date:	5/13/22	CK#	BC 5/13/22
Vend	CC	GL#	
A/P	BN	SDS	

E-MAIL
TODD@PROLINEVACTOR.COM

1:05 PM

05/23/22

Captain's Key Dependent District Unpaid Bills Detail All Transactions

Type	Date	Num	Open Balance
Anne M. Gannon Bill	05/02/2022	05/02/2022	5.00
Total Anne M. Gannon			5.00
FPL Bill	05/13/2022	46887-48534	53.29
Total FPL			53.29
Frontsteps Bill	05/12/2022	INV126445	315.00
Total Frontsteps			315.00
Grau and Associates Bill	04/04/2022	22228	2,000.00
Total Grau and Associates			2,000.00
Seacoast Utility Authority Bill	05/17/2022	00002941	148.47
Total Seacoast Utility Authority			148.47
Special District Services, Inc. Bill	05/31/2022	2022-0463	2,062.49
Total Special District Services, Inc.			2,062.49
Victory Access Control, LLC Bill	05/09/2022	14814	653.10
Bill	05/19/2022	14864	180.00
Total Victory Access Control, LLC			833.10
TOTAL			5,417.35

2W

235,717



ANNE M. GANNON

CONSTITUTIONAL TAX COLLECTOR

Serving Palm Beach County

Serving you.

www.pbctax.com |  @TAXPBC

Governmental Center
301 N. Olive Avenue, 3rd Floor
West Palm Beach, FL 33401

Mailing Address
Post Office Box 3715
West Palm Beach, FL 33402-3715

Tel (561) 355-2264 • Fax (561) 355-4123

May 2, 2022

*
Attn: Captain's Key Dependent Dist

Re: Postage Costs

Dear Financial Director:

According to Florida Statutes 197.322(3), postage costs related to the mailing of tax notices are allocated to all taxing authorities. Attached is a copy of the FY 2022 Postage Cost Allocation Schedule, which shows the breakdown of postage costs for all taxing authorities.

Please remit \$ 5 by May 31, 2022 which is your prorated share of the postage costs. If you have any questions, you may call me at 561-355-2945.

Sincerely,



Nicole Ocasio
Senior Accountant

* OK to pay \$5

* Prorated share of tax
roll postage cost

Jeff Wall 5922

#511.513

Date:	5/11/22	CK#	DC
Vend	CK	GL#	
A/P	6J	SDS	

Belle Glade
2976 State Road 15
Belle Glade 33430

Central Palm Beach
4215 South Military Trail
Greenacres 33463

Downtown West Palm Beach
301 North Olive Avenue
West Palm Beach 33401

North County
3188 PGA Boulevard
Palm Beach Gardens 33410

South County
501 South Congress Avenue
Delray Beach 33445

Westlake
16440 Town Center Parkway South
Westlake 33470

Palm Beach County Tax Collector
Postage Allocation
FY 2022

<u>Tax/Assessment Body</u>	<u>2021 Tax Roll</u>	<u>*Postage Cost Allocation</u>
Lake Park Refuse	972,773	56
Lake Worth DD	16,132,841	930
Loxahatchee Groves WCD	1,559,564	90
Northern P. B. Co. WCD	34,169,067	1,970
North P.B. Hghts WCD	271,241	16
Pahokee WCD	302,486	17
Pal-Mar WCD	90,228	5
Pelican Lake WCD	181,036	10
Pine Tree WCD	134,653	8
Seminole WCD	3,356,853	194
Shawano DD	572,874	33
So. Indian River WCD	5,709,539	329
So. Fla. Conservancy	762,613	44
S.F.W.M. - EAA Privilege Tax	10,182,307	587
So. Shore DD	168,630	10
Gulf Stream Underground Utility Assessment	282,615	16
Tequesta Refuse Collection	523,610	30
Wellington Refuse Collection	518,549	30
EAA Environ Prot Dist	4,078,327	235
Solid Waste Authority	2,026,618	117
Delray Beach Stormwater Utility	211,085,540	12,170
Loxahatchee River Environment	2,091,110	121
Belle Glade Storm Water	1,469,603	85
Juno Refuse Collection	894,908	52
Winston Trails Comm. Dev. District	85,929	5
Journeys End Comm. Dev. District	300,803	17
Boynton Village Comm DD	341,216	20
*Captain's Key Dependent Dist	483,383	28
Cypress Grove Comm. Dev. District	87,000	5
Hypoluxo/Haverhill Comm DD	517,313	30
Mediterranea Comm DD	182,476	11
Palm Beach Plantation Comm DD	823,958	48
	602,753	35

Select Year:

The 2020 Florida Statutes

[Title XIV](#) [Chapter 197](#) [View Entire Chapter](#)
TAXATION AND FINANCE TAX COLLECTIONS, SALES, AND LIENS

197.322 Delivery of ad valorem tax and non-ad valorem assessment rolls; notice of taxes; publication and mail.—

(1) The property appraiser shall deliver to the tax collector the certified assessment roll along with his or her warrant and recapitulation sheet.

(2) The tax collector shall on November 1, or as soon as the assessment roll is open for collection, publish a notice in a local newspaper that the tax roll is open for collection.

(3) Within 20 working days after receipt of the certified ad valorem tax roll and the non-ad valorem assessment rolls, the tax collector shall send to each taxpayer appearing on such rolls, whose address is known to him or her, a tax notice stating the amount of current taxes due, discounts allowed for early payment, and that delinquent taxes are outstanding, if applicable. Pursuant to s. [197.3632](#), the form of the notice of non-ad valorem assessments and notice of ad valorem taxes shall be in the form specified in s. [197.3635](#), notwithstanding s. [195.022](#). The tax collector may send such notice electronically or by postal mail. Electronic transmission may be used only with the express consent of the property owner. Electronic transmission of tax notices may be sent earlier but may not be sent later than the postal mailing of the notices. If the notice of taxes is sent electronically and is returned as undeliverable, a second notice must be sent. However, the original electronic transmission used with the consent of the property owner is the official mailing for purpose of this section. A discount period may not be extended due to a tax bill being returned as undeliverable electronically or by postal mail. The postage for mailing or the cost of electronic transmission shall be paid out of the general fund of each local governing board, upon statement of the amount by the tax collector.

History.—s. 155, ch. 85-342; s. 65, ch. 88-130; s. 4, ch. 88-216; s. 6, ch. 90-343; s. 1010, ch. 95-147; s. 26, ch. 2011-151.



Electric Bill Statement

For: Apr 14, 2022 to May 13, 2022 (29 days)

Statement Date: May 13, 2022

Account Number: 46887-48534

Service Address:

12147 CAPTAINS LNDG # PMP
NORTH PALM BEACH, FL 33408

CAPTAINS KEY DEPENDENT DISTRICT SPECIAL DIST SVCS,
Here's what you owe for this billing period.

CURRENT BILL

\$53.29

TOTAL AMOUNT YOU OWE

Jun 3, 2022

NEW CHARGES DUE BY

BILL SUMMARY

Amount of your last bill	56.07
Payments received	-56.07
Balance before new charges	0.00
Total new charges	53.29
Total amount you owe	\$53.29

(See page 2 for bill details.)

A new minimum base bill of \$25, which was approved by the Florida Public Service Commission, goes into effect next month for metered GS-1 and GST-1 customers whose monthly base electric service costs fall below \$25.

ENERGY USAGE HISTORY



KEEP IN MIND

- Payment received after August 04, 2022 is considered LATE; a late payment charge of 1% will apply.

Date:	5/13/22	CK#	BL
Vend	CL	GL#	
A/P	CL	SDS	

Customer Service: (561) 478-6399
Outside Florida: 1-800-226-3545

Report Power Outages: 1-800-4OUTAGE (468-8243)
Hearing/Speech Impaired: 711 (Relay Service)



/ 27

4510468874853439235000000

CAPTAINS KEY DEPENDENT
DISTRICT SPECIAL DIST SVCS
2501 BURNS RD STE A
PALM BCH GDNS FL 33410-5207

The amount enclosed includes
the following donation:
FPL Care To Share: _____

Make check payable to FPL
in U.S. funds and mail along with
this coupon to:

FPL
GENERAL MAIL FACILITY
MIAMI FL 33188-0001

Visit **FPL.com/PayBill**
for ways to pay.

46887-48534

Page 39

\$53.29

TOTAL AMOUNT YOU OWE

Jun 3, 2022

NEW CHARGES DUE BY

\$

AMOUNT ENCLOSED



Customer Name:
CAPTAINS KEY
DEPENDENT DISTRICT
SPECIAL DIST SVCS

Account Number:
46887-48534

FPL.com Page 2

E001

BILL DETAILS

Amount of your last bill	56.07
Payment received - Thank you	-56.07
Balance before new charges	\$0.00

New Charges

Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS

Base charge: \$11.91

Non-fuel: (\$0.074820 per kWh) \$24.54

Fuel: (\$0.038060 per kWh) \$12.48

Electric service amount 48.93

Gross rec. tax/Regulatory fee 1.29

Franchise charge 3.07

Taxes and charges 4.36

Total new charges \$53.29

Total amount you owe \$53.29

METER SUMMARY

Meter reading - Meter AC52594. Next meter reading Jun 14, 2022.

Usage Type	Current	-	Previous	=	Usage
kWh used	41107		40779		328

ENERGY USAGE COMPARISON

	This Month	Last Month	Last Year
Service to	May 13, 2022	Apr 14, 2022	May 14, 2021
kWh Used	328	351	229
Service days	29	30	30
kWh/day	11	12	8
Amount	\$53.29	\$56.07	\$34.88

Stay connected

The FPL Mobile App is the easiest way to stay connected with us. Get the app today!

[Download now ›](#)

Save energy and money

Use the Energy Manager tool to find personalized recommendations and savings tips.

[Start saving ›](#)

We are here to help

If you are experiencing hardship as a result of the coronavirus (COVID-19) and need help with your bill, there are resources available.

[Learn more ›](#)

When you pay by check, you authorize FPL to process your payment electronically or as a draft. If your payment is processed electronically, your checking account may be debited on the same day we receive the check and your check will not be returned with your checking account statement. FPL does not agree to any restrictions, conditions or endorsements placed on any bill statement or payments such as check, money order or other forms of payment. We will process the payment as if these restrictions or conditions do not exist.



INVOICE

Invoice #	Date:	Due Date:
INV126445	05/12/2022	06/11/2022

BILL TO: Captains Key
, FL

Note: If you are set up on auto payment no further action is required, this document is for your records only.
Please use the link below for Online Payment:

<https://intacct.tpro3.com/payinvoice/A2B975173AAD8686E0530200007F9CDF/C010577/INV126445>

PERIOD SERVICE FROM 5/12/2022 - 6/11/2022			
DESCRIPTION	QUANTITY	RATE	TOTAL
Monthly Telephone Entry Software Captain's Key	1	\$105.00	\$105.00
Monthly VMS: Unlimited Scan Kiosks Captain's Key	1	\$105.00	\$105.00
Monthly Credentialed Access Software Captain's Key	1	\$105.00	\$105.00
SUBTOTAL			\$315.00
Sales Tax			\$0.00
TOTAL			\$315.00
Total Paid			0
Total Due			315.00

Check Payment:
DwellingLive, Inc
DEPT CH 17548
PALATINE IL 60055-7548

Date: 5/12/22	CK# PC
Vend CLK	GL#
A/P OK	SDS

Please direct all billing inquiries to Billing@FRONTSTEPS.com or call 1 (800) 992-4384

Grau and Associates

951 W. Yamato Road, Suite 280
Boca Raton, FL 33431-
www.graucpa.com

Phone: 561-994-9299

Fax: 561-994-5823

* Captain's Key Dependent District *
2501A Burns Road
Palm Beach Gardens, FL 33410

Invoice No. 22228
Date 04/04/2022

SERVICE

AMOUNT

Audit FYE 09/30/2021

\$ 2,000.00

* Current Amount Due \$ 2,000.00 *

- OK to pay \$ 2,000.00
- 1st progress payment for
FY 20/21 audit
- Audit draft has been received

Jeff Waller

Date:	4/14/22	CK#	DL
Vend	CL	GL#	
A/P	Q	SDS	

0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
2,000.00	0.00	0.00	0.00	0.00	2,000.00

Payment due upon receipt.

Captain's Key DD
Grau And Associates 2020-2021 Audit Billing Recap

<u>Date</u>	<u>Description</u>	<u>Contract</u>	<u>Invoices</u>	<u>Available Funds</u>
10/11/2021	Contract	3,700.00		3,700.00
4/4/2022	Invoice #22228		2,000.00	1,700.00
		\$3,700.00	\$2,000.00	\$1,700.00



Seacoast Utility Authority
 PO Box 30568
 Tampa, FL 33630-3568
 Customer Service
 M-F (9 a.m. - 4 p.m.) (561) 627-2920
 Nights/Weekends/Holidays (561) 627-2900
 Pay ON-LINE www.sua.com
 Email: custsvc@sua.com

PAYMENT OPTIONS

ONLINE at www.sua.com: You may register as a user and create a profile, or you may choose "Express Pay" and make payments without registering. Users are able to set up automatic payments, notification alerts and sign up for e-bills with registration.

Mail: PO BOX 30568, Tampa, FL 33630-3568.

We accept Visa, MasterCard, Discover and American Express credit cards.

Phone: Pay your bills 24 hours 7 days a week at **1-888-473-4611**. Please have your account number and customer numbers available.

In person: Mon-Fri 8:30 AM to 5:00 PM at 4200 Hood Road, Palm Beach Gardens, FL 33410.
 Depository Drop Box located at 4200 Hood Road, Palm Beach Gardens.

SERVICE ADDRESS 1520 CAPTAINS KEY DR IRR

METER #	DAYS	CURRENT	PREVIOUS	USAGE	READ TYPE
69838935	30	3,469,705	3,447,974	22,000	Remote

ACCOUNT ACTIVITY

Water Charge - Non-Residential \$148.47

Date: 5/19/22	CK#
Vend: CL	GL#
A/P: GL	SDS

TOTAL DETAIL OF CHARGES \$148.47

ACCOUNT NUMBER	00002941
CUSTOMER NUMBER	119771
BILL DATE	05/17/2022
SERVICE PERIOD	04/16/22 - 05/16/22
TOTAL DUE	\$148.47
DATE DUE (For current charges only)	06/08/2022

Payment received after 06/08/2022 is considered LATE; a late payment charge of \$5.00 will be applied and your account may be subject to an adjusted deposit billing.

THANK YOU FOR YOUR TIMELY PAYMENT ON YOUR LAST MONTHLY STATEMENT!

IMPORTANT INFORMATION

IN HOME SEWAGE BACKUPS

Seacoast is here to serve you 24 hours a day, 7 days a week. If you have any problems with a sewer backup, you must call us first 561-627-2900. Seacoast must investigate the problem prior to calling an outside service company, such as a plumber or cleaning company.

Effective 12/1/2021 SUA disconnect/reconnection fees have increased to \$50.00.

IMPORTANT MESSAGE: You are now able to view the Seacoast Utility Authority annual water quality report on-line at <https://www.sua.com/wp-content/uploads/2022/05/SUACCR2021.pdf>. This report contains important, up to date information about the source and quality of your drinking water. Please call our customer service department at 561-627-2920 if you would like a paper report delivered to your home.

MENSAJE IMPORTANTE: Ahora usted podrá ver el informe anual de calidad de agua de Seacoast Utility Authority conectado en <https://www.sua.com/wp-content/uploads/2022/05/SUACCR2021.pdf>. Este informe contiene información importante actualizada, sobre la fuente y la calidad de su agua potable. Llame por favor a nuestro departamento de atención al cliente al 561-627-2920 si desea un informe de papel entregado a su hogar.

SIGN-UP FOR FREE LEAK ALERTS AT www.sua.com



Scan the QR Code to the left with your smart phone to visit us online and pay your bill.
 "Like" us on Facebook

Aqua Hawk

PLEASE DETACH AND RETURN BOTTOM PORTION IF PAYING BY MAIL. PLEASE DO NOT STAPLE OR FOLD. PLEASE WRITE YOUR ACCOUNT AND CUSTOMER NUMBER ON YOUR CHECK. 00002941



4200 Hood Road
 Palm Beach Gardens Florida 33410-2174

Seacoast Utility Authority

ADDRESS SERVICE REQUESTED

☐ Please check the box if you made any changes to your contact information on the back of the remittance stub.



0 P T***
 CAPTAINS KEY DEPENDENT DISTRICT
 2501 BURNS RD STE A
 PALM BEACH GARDENS, FL 33410-5207

SERVICE ADDRESS		ACCOUNT NUMBER	CUSTOMER NUMBER
1520 CAPTAINS KEY DR IRR		00002941	119771
BILL DATE	BALANCE FORWARD	DATE DUE	TOTAL DUE
05/17/2022	\$0.00	06/08/2022	\$148.47

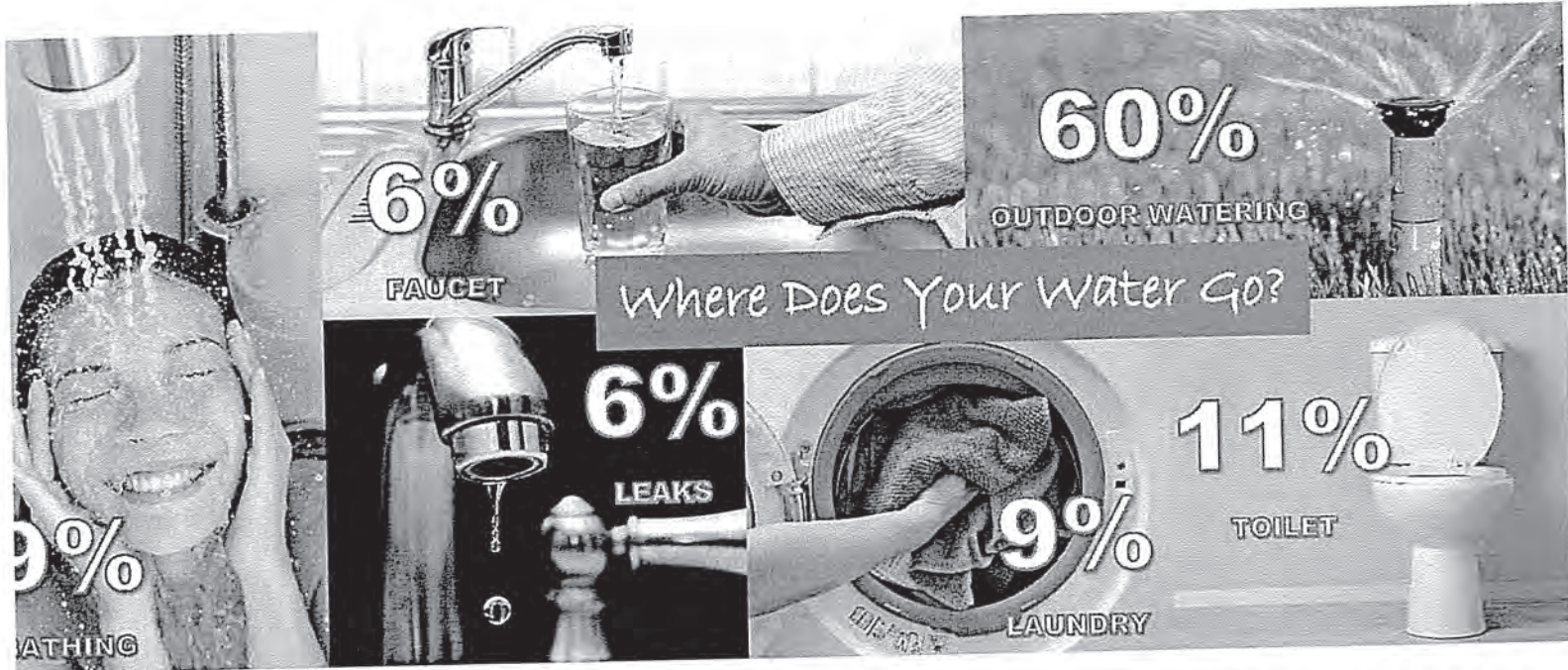
Amount Enclosed \$

Please remit and make checks in US funds payable to:

SEACOAST UTILITY AUTHORITY
 PO BOX 30568
 TAMPA FL 33630-3568



11977100002941000014847000015347002201080



4200 Hood Road
Palm Beach Gardens, FL 33410

Administration Office: 561-627-2900
Customer Service: 561-627-2920
www.sua.com

Sign up for AquaHawk and Monitor Your Consumption

Seacoast encourages you to use its **FREE AquaHawk Customer Portal** to monitor water usage!
It's fast, free and easy to sign up!

- Register at <https://suaff.aquahawk.us/login>
All you need is your name, phone number, email address and your 14 digit account-customer number.
- View you consumption yearly, monthly or daily.
- Recognize possible leaks more frequently.
- Take control of your water use. With AquaHawk, you don't have to wait for your monthly bill to see how much water you use.
- Set your own personal thresholds and receive text or email alerts.





Special District Services, Inc.
 2501A Burns Rd
 Palm Beach Gardens, FL 33410
 Phone
 Fax

INVOICE

DATE	INVOICE #
05/31/2022	2022-0463

BILL TO:
Captain's Key Dependent District 2501 A Burns Rd Palm Beach Gardens, FL 33410

PHONE #	FAX #	TERMS
561-630-4922	(561) 630-4923	DUE UPON RECEIPT

DESCRIPTION	AMOUNT
Management fee - monthly	1,452.00
Website fee - monthly	125.00
Secretarial fee - monthly	350.00
Copier Charges -April 2022	131.25
Postage -April 2022	4.24
All Monthly Fees are for May 2022	
We appreciate your prompt payment. Please make check payable to Special District Services, Inc.	TOTAL \$2,062.49

Date: 5/31/22	CK# 01
Vend CL	GL#
U/P 02	SDS

Victory Access Control, LLC

342 Toney Penna Dr. Suite 3
Jupiter, FL 33458
P: 561-748-0088

Invoice

Date	Invoice #
5/19/2022	14864

Bill To
Special District Services Captains Key / The Oaks Center 2501A Burns Rd. Palm Beach Gardens FL 33410-5204

Ship To
Captains Key US Hwy 1 N. Palm beach

P.O. Number	Terms	Rep	Ship	Via	Project	
verbal	Net 15	PHH	5/19/2022			
Quantity	Description				Price Each	Amount
1	Service Call, 5/9/22, ticket #18698, CH/TL. Tags not reading, gate not opening. No problem found. Did find Internet intermittent and opening/closing gates via web relay. Reboot Comcast modem. Tested okay.				135.00	135.00
0.5	Site Work Hours, additional.				90.00	45.00

Date: 5/19/22	CK# 01
Inv# 01	GL#
QTY 01	SDS

License # EC 13006057		E-mail	Total	\$180.00
		Morgan@victoryaccess.com	Payments/Credits	\$0.00
			Balance Due	\$180.00

Victory Access Control, LLC

342 Toney Penna Dr. Suite 3

Jupiter, FL 33458

P: 561-748-0088

Invoice

Date	Invoice #
5/9/2022	14814

Bill To
Special District Services Captains Key / The Oaks Center 2501A Burns Rd. Palm Beach Gardens FL 33410-5204

Ship To
Captains Key US Hwy 1 N. Palm beach

P.O. Number	Terms	Rep	Ship	Via	Project													
verbal	Net 15	PHH	5/9/2022															
Quantity	Description				Price Each	Amount												
1	Service Call, 5/3/22, PH. Entrance swing gates not opening. Found left OLI operator swing board un-responsive.				135.00	135.00												
1	Site work hours, 5/04/22, ticket #18636, CH. Left outside looking in swing. Change board.				90.00	90.00												
1	Q-400 Board				428.10	428.10												
<table><tr><td>Date:</td><td>5/9/22</td><td>CK#</td><td>6</td></tr><tr><td>Vend</td><td>CL</td><td>GL#</td><td></td></tr><tr><td>A/P</td><td>GW</td><td>SDS</td><td></td></tr></table>							Date:	5/9/22	CK#	6	Vend	CL	GL#		A/P	GW	SDS	
Date:	5/9/22	CK#	6															
Vend	CL	GL#																
A/P	GW	SDS																

License # EC 13006057

E-mail

Morgan@victoryaccess.com

Total

\$653.10

Payments/Credits

\$0.00

Balance Due

\$653.10